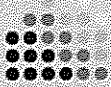
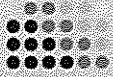


THE SCHOOL SITE COUNCIL



WHAT IS A SCHOOL SITE COUNCIL, AND WHO ARE MEMBERS?



The School Site Council (SSC) are representatives from different stakeholder groups at a given school.

Elected: Teachers, other staff, parents/community members, students (secondary schools).
Selected: Principal

HOW ARE SSC MEMBERS CHOSEN?

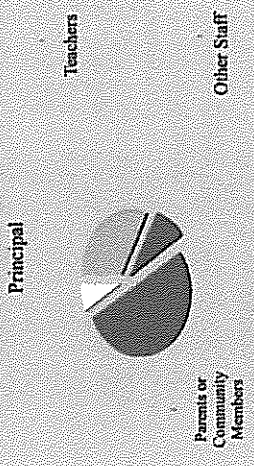
- Elected by peer groups
- The principal is assigned to serve as a permanent, voting member on the council. (This responsibility may not be delegated to someone else.)

MEMBERSHIP COMPOSITION OF A SSC

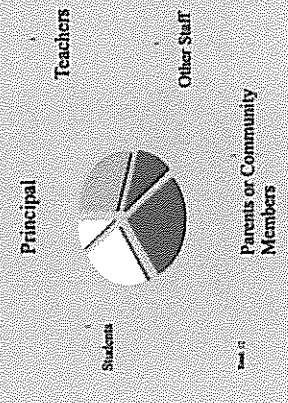
Composition of the SSC is specified in the California Ed. Code Section 52852 as follows:

- The SSC shall ensure parity between (a) the principal, classroom teachers, and other school personnel; and (b) parents or other community members selected or elected by parents.

SAMPLE COMPOSITION OF AN ELEMENTARY SSC



SAMPLE COMPOSITION OF A SECONDARY SSC



MORE ABOUT COMPOSITION OF THE SSC

In both the elementary and secondary SSC, classroom teachers shall comprise the *majority* of persons represented under subdivision (a) of this section.

Middle Schools **MAY** have student representatives, it is not required.

COMPOSITION, continued

- Parent or community members, representing that group, may not be employed at the school site.
- "Other school personnel" refers to classified and/or certificated staff; i.e., school nurse, resource teacher, vice principal, instructional aide, secretary, etc.

THE RESPONSIBILITIES OF THE SSC ARE TO:

- Be familiar with your school's SPSA
- Review and Analyze Data
- Set Goals in alignment with the LCAP
- Allocate funds and monitor expenditures to support goals in SPSA
- Monitor and report on progress throughout the year
- Provide input/support to write the SPSA

RESPONSIBILITIES

- Seek input from all advisory committees (ELAC).
- Approve and recommend the updated Single School Plan to the local governing board for their approval.

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RESPONSIBILITIES, continued

- Measure the effectiveness of the improvement strategies and expenditures.
- Maintain documentation of all SSC actions and activities for three years.
- At least 4 meeting per year.
 - 1st meeting is to review adopted budget
 - 2nd and 3rd are for adjustments and monitoring
 - 4th to write the 2015-16 SPSA.

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Notes from the video

<https://www.youtube.com/watch?v=20151010Ezomabz2-What-About-LCFF-2015-16-SPSA>

- LEA-Local Education Agency =
- Our School District (PSUSD)
- Local Control Funding Formula (LCFF)
 - Base Grant for all districts
 - Supplementary Grant for districts with 55% or more Unduplicated Pupil Count
 - PSUSD 89% UPC
 - DSUSD 69%
 - CVUSD 92%

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OPERATING THE SSC

- It is recommended that local School Board policy and/or SSC bylaws specify:
 1. The means of selecting SSC members and officers.
 2. Terms of office for members/officers.
 3. Method of membership replacement when midterm vacancies occur.
 4. The roles and responsibilities of the SSC.
 5. The roles and responsibilities of SSC officers.

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OPERATING THE SSC, continued

- Robert's Rules of Order
- School Site Councils operate under the rules and regulations of the Greene Act, EC Section 35147(c).

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OPERATING THE SSC, continued

- The SSC Chairperson and Principal develop the agenda for each meeting.
- The SSC agenda is publicly posted 72 hours in advance of each meeting.
- SSC actions are limited to the publicly posted agenda items.

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OPERATING THE SSC

Sample Agenda:

1. Call to order
2. Roll Call (quorum established)
3. Call for additions/deletions to agenda*
4. Read/approve/correct minutes
5. Public comment (required agenda item)
6. Report of standing and special committees
7. Unfinished Business
8. New Business
9. Adjournment

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OPERATING THE SSC, continued

- A successful SSC involves the various represented groups by **regularly** seeking input and providing information.

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RESOURCES

To view the PSUSD LCAP, or to view state and local priorities go to:

<http://www.palmspringsca.gov/school-site-council.html>

The required planning activities and elements of the School Plan for Student Achievement (SPSA) are outlined in ED Codes 33133, 41507, 41572, and 64601.

CDE Webpage
<http://www.cde.ca.gov/ta/ta/ta/ssc.asp>

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